

Connecticut Library Association Board Meeting
March 7th, 2019
Middletown Library Service Center, Middletown
9:30am Coffee/10:00am Business Meeting

MINUTES

1. **Call to Order:** President Kate Byroade called the meeting to order at 10:00am.
2. **Approval of Minutes**
 - a. **February 7th, 2019 meeting minutes:** A **motion** to approve the minutes of February 7th, 2019 was made by Gale Bradbury and **seconded** by Lisa Karim with the following corrections:
Item 4.a. should also state "Nominees can be voted on at conference."
Motion approved by majority. Motion passed. Chris Hemingway, Mary Etter and Maria Bernier abstained.
3. **Old Business**
 - a. **President's Report-Kate Byroade:** Kate reported that several librarians spoke at the LOB last night on behalf of restoring the State Library's budget and felt that there was a positive reception overall. Please add Wednesday, April 10th at 2pm (event may begin earlier) to your calendar for a library rally. There will be a room reserved. Kate learned that State Senator Cathy Osten has directed a portion of her salary to the Sprague Library, and has recommend recognizing her with an award from CLA. Matt announced that she will be speaking at the Jonathan Trumbull library in Lebanon on Tuesday. Kate stated that it is good to recognize legislators that support libraries. A Census 2020 official ALA document has been produced in print and is also downloadable. It is a great reference as towns and committees ramp up their complete count committees. Kate is on the State's complete count committee and will be attending a meeting next week. A census kick-off will take place at CLA and the complete count committee will have a booth there. The census will be done online. CULS chair, Jenn Nolte has resigned and is seeking a successor, so please keep in mind that if you know anyone that can take her place. Carl Antonucci has resigned as co-chair and Kate is appointing Beth Crowley as co-chair. The census will also be hiring a lot of employees, and it is a tough labor market, with low unemployment. Applications are being taken now and persons hired will be paid \$21-23 per hour with assignments done electronically. Training will be conducted online with some in-person training. They are interested in finding people with language and cultural skills to do an accurate count. Mary Etter announced that some information sessions have been booked at South Windsor. Trainers will be asking for spaces to conduct recruitment in places where computers are available for people to complete applications. Ken stated that he will be pressed to bring back numbers on how much libraries use their money for the census and is looking for suggestions on how libraries would spend money given to them. Money could be used to pay for new computers, upgrades, charges for space, or temporary workers. Kate shared that NY state came up with a rate of \$2 per person. Costs could be also related to extended hours, hosting outreach activities, or hosting social events. Ideas can be sent to Ken and Kate. Jen K. is doing some research on the recruitment of on-demand employees. Senator Rojas has put forth a house bill to fund a grant program to support outreach activities for the census and spoke with East Hartford Library director Sarah Morgan to make sure libraries are on his radar.
 - b. **Treasurer's Report-Kristina Edwards:** Kristina apologized for the delay in revamping the budget request form. She is trying to make sure everyone has the updated form as quickly as possible and is still hoping to keep March 15 as a deadline. Kristina is also hoping to review and pass next year's budget at the April meeting. She stated that the budget is on track, membership is also on track for this year's estimate, and that there are no unforeseen expenses. The only outstanding expenses are from the Info Lit conference. She encouraged everyone to get the word out for the annual conference to make sure it is a success.
4. **New Business:**
 - a. **CLA Board Meeting Location Discussion:** Kate explained that beginning in 2010-2011, the board meeting location moved to MLSC, and that recently there has been interest in going back to moving the meeting around the state to see more parts of the state. Steve likes the convenience of meeting at MLSC. Geri likes the continuity of meeting at the same location and can plan accordingly. Erin is worried

about increased traffic in moving the meeting to other locations. Cathy suggested that it could be a good time to consider virtual meeting access. Richard suggested that meetings could be held at alternative intervals instead of every month. Mary shared that NELA has meetings in alternate months, with only ½ of them that are in person, but that something is lost by not meeting in person. Mary agrees that meetings could be less frequent. Kristina could explore the cost of doing virtual meetings but that it might be hard to get a quorum. Shelley feels that there is a greater chance of losing focus during virtual meetings due to interruptions. It was decided to make no changes to the meeting location or frequency at this time.

- b. **Draft Membership Brochure and Video-Leah Farrell:** Leah showed the draft of the new membership brochure. Kristina suggested adding information about the joint ALA student membership option and using a larger first-time member font. Glenn noticed that the phone number needs to be corrected. Leah then showed the video she created titled “What does CLA mean to you?”. She will be making some changes and improvements to the video and sound quality and will add name cards under people that were interviewed. The video was made using Final Cut.

Committee/Section/Roundtable/Regional Representatives Reports:

ACLB: Denise Stankovics: Denise reported that they are about to put out the winter/spring brochure which will recap their November conference. They are pushing membership and board member recruitment, revising the handbook, and writing a chapter on advocacy. They’ve changed their schedule include to fewer meetings.

ADA: Maria Bernier: None

ACLPD: Ramona Burkey: Absent Ken stated that they met on February 20th.

ALA: Erin Shea: None

Archivist: Gerald Seagrave: None

Awards: Region Reps: Chris reported that they are still voting on award nominees.

BCALA: Vivian Bordeaux & Robert Kinney: Absent

Career Development: Richard Conroy & Laura Horn: Laura shared that the February 15th meeting was cancelled and that their next meeting will be held on March 15th. They will discuss plans for the Institute, scholarships, and CLA salary guidelines.

CLA Lobbyist: Gallo & Robinson: Absent Kate reported that it is crunch time at Capitol and it’s great to have them there. They assisted with CLA’s testimony yesterday.

CLC: Jennifer Keohane: Jennifer thanked everyone that wrote letters of support. They’ve hired a new member relations staff person. They are redoing the format of CLC’s annual meeting to be more content driven and focusing on marketing concepts. The meeting will be held in June. They are working on the details of a partnership with Goodspeed. A special librarian event centered around their Winn Dixie show such as a behind the scenes tour and more is being planned. The partnership will promote a statewide reading contest awarding the class that wins tickets to see the production and a visit from the show’s dog. New members have come on board including some academic libraries. CLC is working on the CLA conference.

Commission on Ed Tech: Colleen Bailie: Absent Ken shared that there was a meeting on March 4th. There is a new website: <https://portal.ct.gov/DAS/CTEdTech/Commission-for-Educational-Technology> . They are working on the e-rate report’s next steps and are aware that some schools are still missing out on e-rate funding. They are working on a strategic plan which will be made available on their website. The CEN conference will be held on Friday, May 10th at the CT Convention Center.

CSL: Ken Wiggin: Ken thanked everyone for their letters of support and believes the committee was supportive and is hoping the funding will be made available. Recent Google events went well. Governor Lamont spent some time at an event at the New Haven library and he was impressed with what he saw on the tour through their makerspace and asked questions about libraries. Hartford Senator Murphy also attended the event. Ken announced that the Futures School will be held on May 8th, he is working on ResearchIT, the EXCITE 2nd cohort is completed, and the stand-alone boot camp is being held April 2nd – 4th.

Children's: Kari Hamad & Allison Murphy: Allison announced that the new co-chair is Michelle Kaminski from East Hampton.

College & University: Jenn Nolte: Absent The deadline proposals has been extended to March 15th.

CLASS: Carolann Slayton & Samantha Partney: Carolann shared that they will be meeting at the end of March.

Conference 2019: Amanda Brouwer & Jennifer Rummel: Amanda stated that the conference schedule up on the website and that the early bird discount ends March 22nd. So far, 50 exhibitors, 28 speakers, almost 100 attendees have registered. Please book a room at the hotel as soon as possible if you want to stay. If anyone can loan projectors and cords, please let Amanda know. Continental breakfast will be provided both days, a light lunch on Monday, cookies and soda all day, and a light lunch on Tuesday. Soups, salad, sandwiches, and a parfait station with trail mix are among the offerings. Kate spoke with Kim and they are ahead of schedule for exhibitors and learned that there will be some new exhibitors. Amanda asked for volunteers to transport speakers from Bradley Airport on Sunday and Gen and Brittany offered to help.

CT Center for the Book: Lisa Comstock: Ken stated that there is a meeting on Monday.

Customer Service: Ellen Janpol & Shelley Holley: Shelley stated that they are getting ready for the conference.

Development & Planning: vacant

FOCL: Frank Ridley: Absent Jennifer K. stated that their conference is coming up on March 23rd and will focus on fundraising.

Grants: vacant

Intellectual Freedom: Sam Lee: Absent

Legislative: Carl Antonucci & Mary Etter: Mary stated that there is a meeting following this one.

Membership: Thomas Piezzo: Tom shared that they will be meeting on March 21st. They will be finalizing their plans for CLA and he thanked Leah for her work on the pamphlet and video. They are looking for volunteers to sit at the table during the conference.

NELA: Christy Billings: Christy announced that March 15th is the deadline to apply for NELLS being held August 12th - 16th. Applications can be submitted online. Mary Etter can answer questions about the event. The NELA conference will be held at the Mystic Marriott October 20th-22nd. March 31st is the deadline for program proposals. NETSL is on April 5th. NERTCL is hosting a spring event "Transform Our Communities, Transform Our World".

Newsletter/Website Editor: Jen Datum: Jen reported that membership up, most likely due to conference registration, and reminded Board members that they have indicated interest in sections and to reach out to them. This month's meeting agenda bounced to 7 emails and she is aware of this ongoing issue.

PEG: Peter Ciparelli: Peter announced that there is PEG money available for NELLS applicants.

Publicity & Communications: Leah Farrell & Francie Berger: Leah announced that if anyone has photos from CLA events, she would love to have them to use. She is doing a LOB display during National Library Week during the 2nd week of April. Jess of Avon is putting it together and they will need volunteers to be at the table.

Procedures: Danielle Valenzano: None

Public Library: Maria Zervos: Absent

Reference & Adult Services: Matt Earls: None

Resource Sharing: Steve Cauffman: None

SCSU: Arlene Bielefield: Absent Ken shared that an advisory committee meeting is coming up at the end of March.

Technical Services: Jackie Toce & Dana Hanford: Jackie shared that they will be meeting soon to start talking about fall.

Technology: Genevieve Francis: None

Young Adult: Brittany Pearson & Alyssa Skorski: Brittany is preparing changes for the conference.

Region 1: Matt Yanarella: Absent

Region 2: Susan C. Ray: Susan reported that Southington Public Library is starting its "Poets on Poetry" series on March 27th. Richmond Memorial Library is hosting a travelling independently program titled "Going Solo" on March 19th, and Manchester Public Library is holding "Votes for Women" on March 19th.

Region 3: Leslie McDonough: None

Region 4: Geri Diorio: Geri reported that Fairfield County's Community Foundation Giving Day was February 28th. It is gala time in the Region with dinner dances, murder mystery nights, and author luncheons.

Region 5: Chris Hemmingway: Chris reported that there are many tax prep programs being held, the Cromwell Belden has begun construction on its addition and remodeling project, and US Rep. Rosa DeLauro held office hours at the Hagaman Library.

Region 6: Gale Bradbury: Gale reported that the Groton Public Library has been chosen to be a partner with Jazz at the Lincoln Center and the Digital Concert Network to offer broadcasts of concerts held at Lincoln Center in NYC beginning on March 8th. A Harriet Tubman reenactment will be held on March 10th at the Groton Public library and on March 12th a program on entrepreneurship will be held at the New London library. East Lyme will host the Kerry Boys on March 9th.

CAS-L: Mary Ellen Minichiello: Mary Ellen Minichiello reported that Barbara Johnson is interested in becoming more involved in CLA and CLC to advocate for libraries across the state.

5. **Adjournment:** A **motion** to adjourn at 11:02am was made by Glenn Grube and **seconded** by Tom Piezzo and was **unanimously approved. Motion passed.**

Present: Kate Byroade, Lisa Karim, Glenn Grube, Kristina Edwards, Cathy Potter, Erin Shea, Christy Billings, Susan Ray, Leslie McDonough, Geri Diorio, Christopher Hemmingway, Gale Bradbury, Allison Murphy, Carolann Slayton, Matt Earls, Steve Cauffman, Jackie Toce, Genevieve Francis, Brittany Pearson, Maria Bernier, Richard Conroy, Laura Horn, Amanda Brouwer, Shelley Holley, Jen Datum, Mary Etter, Tom Piezzo, Danielle Valenzano, Peter Ciparelli, Leah Farrell, Francie Berger, Denise Stankovics, Gerald Seagrave, Jennifer Keohane, Colleen Bailie, Ken Wiggin, Michele Minichiello