

Connecticut Library Association Board Meeting  
January 3<sup>rd</sup>, 2019  
Middletown Library Service Center, Middletown  
9:30am Coffee/10:00am Business Meeting

**MINUTES**

1. Call to Order: President Kate Byroade called the meeting to order at 10:00am.
2. Approval of Minutes
  - a. December 6<sup>th</sup>, 2018 meeting minutes: A **motion** was made by Peter Ciparelli and **seconded** by Carl Antonucci to approve the minutes of December 6<sup>th</sup>, 2018 with the following corrections:  
Item 3.b. Should state: "...before the end of 2018."  
Reports: CLA Lobbyist: Brian "Kaufman" should be Brian "Coughlin"  
Awards: Should state: "Chris stated it's on the website."  
The motion was **approved by majority. Motion passed**. Tom Piezzo abstained.
3. Old Business
  - a. President's Report-Kate Byroade: Kate attended a US Census 2020 event in Hartford. They want to work with libraries since the 2020 census will be conducted online. It will be optimized for phones and a successful test run was conducted in RI. People will get a mailer with a unique code that they will need to enter into the website. They expect about 80% of the population to respond and complete the mailer and that 20% will need help in completing the census. The Census is currently accepting job applications and the bulk of the work will be done April-July of 2020. This can be a part-time job. A citizenship question will be included but it will be possible to skip questions on the census and include the ability to move forward in the survey. The Census will not have follow-up for missing one question on the census. Their goal is for a complete count. ALA is working on developing programs and resources in conjunction with the census and libraries.  
Kate attended a great event at CT Public Broadcasting at which promos for TYCTTLD were filmed.  
Kate announced that Jen Datum will be taking a photo of the board today.  
Kate stated that some people still have not gotten the agenda packet and encouraged them to check their junk folder. Jen D will send out list of IP addresses to try and resolve the issue.
  - b. Treasurer's Report-Kristina Edwards: Kristina announced that there are a couple of outstanding expenses and that the fall programs should be documented in the financials. Please let her know if something is off. The donation button is now on the homepage and she will make improvements. She is working on getting to know the new office manager at CLC and is hoping to have a fair amount of documentation for continuity from current the treasurer to the a one.
4. New Business:
  - a. Publicity & Communications-Taglines: Leah announced that the taglines survey is going out soon. The committee has been talking about the Facebook account to engage with and post information to social media. She handed out a tips and tricks document and would love for people to engage with the CLA account from their personal account in ways such as following CLA and sharing posts. It is an important part of fostering a community. Post articles or information from ALA, post upcoming program info are additional ways to engage through the CLA page. Ask Jen D for the account information. Cross-posting from different accounts, using hashtags, and always posting with a picture are ways to increase engagement. There are 2 types of post sharing: sharing from your personal account and sharing events/information from the CLA page which will require the account information.

Committee/Section/Roundtable/Regional Representatives Reports:

ACLB: Denise Stankovics: Absent

ADA: Maria Bernier: Maria stated that she has handouts from the fall program on the sign language alphabet and signs of nouns and verbs for anyone that is interested.

ACLPD: Ramona Burkey: Ramona announced that the cohort 2 wraps in February and the stand alone boot camps start in June. The definition of resource sharing is on the State Library lib guide.

ALA: Erin Shea: Erin announced that on December 19<sup>th</sup>, Congress approved funding for IMLS with bipartisan support thanks to advocacy done within the organization. ALA Mid-Winter is in a few weeks.

Archivist: Gerald Seagrave: None

Awards: Region Reps: Kate announced that nominations end on January 31<sup>st</sup> and that the categories vary in the amount of submissions.

BCALA: Vivian Bordeaux & Robert Kinney: Robert stated that on December 29<sup>th</sup> there was an executive board meeting to plan for the upcoming year's programing and chapter growth. Four meetings are planned for the year. 2019 is the 20<sup>th</sup> anniversary of the Spectrum program and they hope to highlight the anniversary at CLA. They will reach out to past winners. The Coretta Scott King award is also celebrating an anniversary.

Career Development: Richard Conroy & Laura Horn: Richard announced that application materials are ready to go and will be announced soon. The committee is reviewing the CLA salary guidelines. They are planning for the Leadership Skills Institute on Friday, August 9<sup>th</sup> at the University of Hartford. The theme is "Things They Didn't Teach in Library School".

CLA Lobbyist: Gallo & Robinson: Absent

CLC: Jennifer Keohane: Jennifer introduced Tracey Monterville, new office administrator, and announced that they have a job opening since Alena Principato is moving to Nevada to become the University of Nevada's outreach librarian. The member relations manager position has been posted. TYCTLD is February 2<sup>nd</sup> and there are over 100 libraries already registered and there is a list of events available online. Read to Grow and CT Food Bank are handing out bookmarks to promote the event. CLC partnered with CT Public TV and they will be showing promotions highlighting why it's important to read to children. Amanda will be sending out information everyone on how to share events for the day on CT. Jennifer handed out keyboard calendars and the Roundtable calendar for January.

Commission on Ed Tech: Colleen Bailie: None

CSL: Ken Wiggin: Ken stated that the Bond Commission met in December and they approved requested money. Congress passed IMLS and President Trump signed it on December 31<sup>st</sup>. The CT delegation was helpful, especially Senator Murphy. The legislation calls for base of grant from \$680,000 per year to 1 million per year but could take several years to take effect. IMLS announced an allocation table. The legislature is continuing with transcripts of all meetings. Three State Library employees will be retiring in Jan and Feb. Dawn is hosting a retirement open house for Linda on Jan 31 so please RSVP to Dawn. Dawn shared that the EXCITE stand-alone boot camp 2 registration will be opening and will be held April 2-4. Facilitation training will be opening soon. Money for grants is available. The Futures School training registration is opening. Maria stated that if anyone has questions about Federal e-rate funding to talk to her.

Children's: Kari Hamad & Allison Murphy: Allison announced that the deadline for submissions for the Faith Hektoen award is February 18<sup>th</sup> and if anyone has questions to email Danielle Valenzano.

College & University: Jenn Nolte: Absent

CLASS: Carolann Slayton & Samantha Partney: Sam announced that the CLASS survey is out and that the committee will reconvene in the next two months to begin their planning.

Conference 2019: Amanda Brouwer & Jennifer Rummel: Jen stated that they are trying to put together the schedule and will be sending out acceptance letters in the next two weeks.

CT Center for the Book: Lisa Comstock: Lisa announced that the nominations for CT Book Awards are open and will be announced formally in the next few days.

Customer Service: Ellen Janpol & Shelly Holley: None

Development & Planning: **vacant**

FOCL: Frank Ridley: Frank shared that the winter edition of FOCL is out. Kate and Mary Etter have articles in the issue which is also posted on the website. Taxation on Friends' book sales will be addressed at the next meeting. Frank stated that library book sales are not taxable.

Grants: **vacant**

Intellectual Freedom: Sam Lee: Sam shared an interesting and disturbing trend in activities being conducted at libraries. At a few libraries, the activities that have been happening include people that conduct an audit of first amendment rights by provoking responses from library staff, while filming the interaction. Some heated discussions have taken place as a result. Dawn shared that it happened in a library in NY where the library handed out their filming in the library policy and the incident was curtailed.

Legislative: Carl Antonucci & Mary Etter: Carl shared that they are talking about a website and welcoming all the new legislators.

Membership: Thomas Piezzo: Tom thanked those that volunteered to be filmed and that they would like more people to be filmed. They are hoping to launch the videos in advance of the conference. Leah stated that she hopes to show them at the March board meeting. Tom stated that the committee is working on merchandise for the annual meeting and a pamphlet revision.

NELA: Christy Billings: Absent

Newsletter/Website Editor: Jen Datum: Jen stated that now is a great time for conference/section chairs to send emails directly to new members to inform them of what is going on in their areas. Jen can send out instructions on how to do this.

PEG: Peter Ciparelli: Peter announced that there is money available for NELLs.

Publicity & Communications: Leah Farrell & Francie Berger: Leah announced that she needs more people from a variety of staff levels for filming. The committee is currently accepting submissions for publicity awards at CLA and nominations are due January 31<sup>st</sup>. The awards will be presented on stage.

Procedures: Danielle Valenzano: None

Public Library: Maria Zervos: None

Reference & Adult Services: Matt Earls: Absent

Resource Sharing: Steve Cauffman: None

SCSU: Arlene Bielefield: Absent

Technical Services: Jackie Toce & Dana Hanford: None

Technology: Genevieve Francis: Gen held a tech tour at Wallingford where they learned a lot. There are lots of new technologies. The group is looking at holding a tech tour in New Haven at a public makerspace. Gen stated that because the conference website is hosted by Wix.com, it is blocked by some towns due to the IP address being shared by over 200,000 other sites.

Young Adult: Brittany Pearson & Alyssa Skorski: None

Region 1: Matt Yanarella: Absent

Region 2: Susan C. Ray: Susan reported that the Rocky Hill library will be teaching adult chess classes beginning in January, New Britain Public Library will be hosting a “something old, something new” program on weddings, and the Richmond Memorial Library will be hosting a bicycling from DC to Pittsburgh program.

Region 3: Leslie McDonough: Absent

Region 4: Geri Diorio: Geri reported that the Fairfield library will be opening on January 31<sup>st</sup>, CH Booth library in Newtown has received funding for a capital improvement project, Stamford and Wilton libraries will be hosting mini-golf events with adults only on Friday night, and for families on Saturday.

Region 5: Chris Hemmingway: Absent

Region 6: Gale Bradbury: Gale reported that the Bill Memorial Library in Groton received funding from a neighborhood assistance act to improve their air conditioning and will also be offering free oil painting classes.

Nominations: Glenn announced that we are halfway through the board year, and that he is starting to look for those individuals interested in running for positions. Positions available include incoming president/president elect, secretary, and region representatives for 1 and 5. Please contact Glenn if you or anyone you know is interested and as a reminder, anyone interested needs to be an individual CLA member to run.

Kate reminded everyone of the snow policy for meetings: If school is cancelled in the town where the meeting is held, Middletown, the meeting is cancelled. But if school is delayed, the meeting will be held as scheduled.

Legislative Committee meeting will take place in the small conference room immediately following this meeting.

5. Adjournment: A motion to adjourn at 10:53am was made by Peter Ciparelli and seconded by Tom Piezzo and was unanimously approved. Motion passed.

Present: Kate Byroade, Lisa Karim, Glenn Grube, Kristina Edwards, Catherine Potter, Colleen Bailie, Peter Ciparelli, Allison Murphy, Danielle Valenzano, Amanda Brouwer, Mary Etter, Geri Diorio, Tom Piezzo, Alyssa Skorski, Ken Wiggin, Carolann Slayton, Sam Partney, Carl Antonucci, Gale Bradbury, Susan Ray, Steve Cauffman, Brittany Pearson, Maria Zervos, Leah Farrell, Genevieve Francis, Jackie Toce, Jen Datum, Sam Lee, Frank Ridley, Ellen Janpol, Shelly Holley, Lisa Comstock, Jennifer Rummel, Jennifer Keohane, Tracey Monterville, Robert Kinney, Gerald Seagrave, Erin Shea, Ramona Burkey, Maria Bernier