

Connecticut Library Association Board Meeting  
December 6<sup>th</sup>, 2018  
Middletown Library Service Center, Middletown  
9:30am Coffee/10:00am Business Meeting

**MINUTES**

1. **Call to Order:** President Kate Byroade called the meeting to order at 10:00am
2. **Approval of Minutes**
  - a. **November 1<sup>st</sup>, 2018 meeting minutes:** A **motion** was made by Lisa Karim and **seconded** by Richard Conroy to approve the minutes from November 1<sup>st</sup>, 2018 with a correction to the spelling of Allison Murphy's name and was **approved by majority. Motion passed.** Carl Antonucci abstained.
3. **Old Business**
  - a. **President's Report-Kate Byroade:** Kate reported that due to successful fall conferences the accounts are in good shape. Kate's looking forward to ALA midwinter in Seattle. She asked if anyone has information about the phone bill. Jen D. believes it is auto-paid by CLC to Frontier. Jen D. can ask for further information to be sent to Kristina and Kate.
  - b. **Treasurer's Report-Kristina Edwards:** Kristina reminded everyone that for those that did fall programs, the financials only show through the end of October, and that the details aren't flushed out for fall programs. Two expenses are in the process of being paid out but everything else has been paid out for expense. Kristina commented that everyone did a fabulous job of following up on collecting checks from attendees and that she is now following up on memberships and nonpayment. Kristina is working with CLC to clean these up. She will be working with CLC to do the math for each individual committee/section to determine whether the budget commitment was reached although most have met their commitment with fall conferences. Richard expressed confusion about the October scholarships and Kristina replied that it's PEG. Richard responded that the amount to be given out has been reduced to \$1,500 but he's not sure if that is reflected in the budget. Kristina's in the process of setting up a donation button on the website to net funding for CLA. It will be available on the website and offer 3 categories for fund distribution: scholarship, PEG, or general. The functionality will work similarly to payments for conference and offers a receipt for tax purposes. Donation payments can be made by check or credit card and can be done as a member or guest. Glenn commented that it is a great idea and thanked Kristina for working on it. The donation button will be available before the end of 2019.
4. **New Business:**
  - a. **Financial Plan:** None
  - b. **Publicity & Communications-Taglines:** Leah stated that the survey is ready and that she will send it out to the entire membership.
  - c. **Withdrawal from Schwab Account:** Kate announced that there isn't a need to pull money out of the account, since there are enough funds to pay the bills. The Executive Board will probably look at this option each month and will be analyzing the finances each month to determine the highs and lows. Kate will make a report to everyone each month to be clearer on CLA's financial status.

**Committee/Section/Roundtable/Regional Representatives Reports:**

**ACLB: Denise Stankovics:** Denise shared that they had their annual conference with 130 people in attendance. The theme was everyday advocacy with NYLA's Executive Director Jeremy Johannesen gave the keynote. Awards were presented to 2 lifetime trustees. ACLB is seeking committee members and holds meetings on the 2<sup>nd</sup> Thursday of the month. Call Dawn LaValle at CSL for more information.

**ADA: Maria Bernier:** Absent

**ACLPD: Ramona Burkey:** Absent

**ALA: Erin Shea:** None

**Archivist: Gerald Seagrave:** None

**Awards: Region Reps:** Chris on the website

**BCALA: Vivian Bordeaux & Robert Kinney:** Absent

**Career Development: Richard Conroy & Laura Horn:** Laura announced that the committee met last Friday to work on the planning for the leadership conference on Friday, August 9<sup>th</sup>. The scholarship application information will be up on the website January 9<sup>th</sup>. The committee will be discussing salary guidelines.

**CLA Lobbyist: Gallo & Robinson:** Mary Etter introduced Brian Kaufman and announced that they will be having a legislative committee meeting immediately following the board meeting. Brian shared that he is working to meet with those that did not seek re-election, asking them to provide a candid review of their time and their thoughts on the future. Brian will share more about the budget outlook. Mary will be attending one of the sessions with former legislators.

**CLC: Jennifer Keohane:** Absent Alena Principato announced that her role has shifted and that she is now focusing on public libraries. There will be a new staff member coming on board as an office manager. CLC staff is making an effort to be present at all roundtable meetings. Alena handed out a CLC December at a Glance calendar and highlighted the CT Public TV Studios partnership, including an opportunity to film brief videos for TYCTTLD. There are still have 5 spots available for filming. They are interested in sharing magical moments with children, therefore priority for children's or adult services librarians will be given.

**Commission on Ed Tech: Colleen Bailie:** Colleen shared that the commission is looking at their bylaws. Colleen shared news from their recent meeting: CEN costs are going down, they are endorsing tech standards, looking to offer internet and Middletown is a pilot, the e-rate report was released in October which showed that a barrier to participation is the filtering. The commission is working on a statement resolution on the role libraries place in bridging the digital divide.

**CSL: Ken Wiggin:** Ken attended the I Love My Librarian award event, which honored a Connecticut librarian. IMLS passed the Senate and the House will now take up the bill. A bond commission meeting will be held on Tuesday, December 11<sup>th</sup> and he is hoping to approve funding for Old Lyme, Milford and the State Library for the Blind and Handicapped. The library board grants are from existing funds. A new bond commission chair is coming. Dawn, Eric and Ken met with the CT Commissioner on Education about the student data privacy act regarding questions about kids accessing databases and determined that if teachers ask students to use databases, the use falls under the act. They are looking to tweak the legislation to allow use by students if the language is in the contracts procured by the state. Kate and Ken took part in a call about a CT Places ad-hoc group advocating for the humanities and will keep moving forward with the initiative. The CT Center for the Book committee recently met and are looking for representation on the CLA Board. Lisa Comstock can come to the meetings. Dawn announced that the State Library is now contracting with ReadSquared and entered a 3-year contract. She is working to correct information sent out by Demco. Capgemini, a multinational professional services and business consulting group, will be doing pro-bono work on the future of libraries. They have done in depth interviews with library professionals to get insight, and are developing a set of strategies and personas for libraries to move forward with. They will be releasing webinars, measures that matter, and team data development. Dawn believes that everyone will be very interested in their data and is excited to work with this great networking partner.

**Children's: Kari Hamad & Allison Murphy:** None

**College & University: Jenn Nolte:** Jenn introduced herself and shared that she is excited to join the board.

**CLASS: Carolann Slayton & Samantha Partney:** Janet Valencis stated that the committee is putting together a survey to improve next year's conference.

**Conference 2019: Amanda Brouwer & Jennifer Rummel:** Amanda announced that 70 program proposals were submitted, and final selections will be made in January. The committee is looking at what can be afforded and shared that keynote speaker information has been updated on the website.

**Customer Service: Ellen Janpol & Shelly Holley:** none

**Development & Planning:** vacant

**FOCL: Frank Ridley:** none

**Grants:** vacant

**Intellectual Freedom: Sam Lee:** Sam announced that it is challenge and censorship reporting time and reports should go to the ALA Office of Intellectual Freedom. Sam sent out an email reminder and will be sending the information to schools. Challenges include more than just books. Sam attended a state of the states event and learned that one state held a banned book escape room.

**Legislative: Carl Antonucci & Mary Etter:** Carl reminded members that the committee will be meeting immediately after the board meeting.

**Membership: Thomas Piezzo:** Absent

**NELA: Christy Billings:** Absent Mary Etter announced that the application for NELS is now available.

**Newsletter/Website Editor: Jen Datum:** Jen is finishing up the December/January issue and needs 5 needs more book reviews of no more than 50-75 words. Jen shared that CULS sent out an email to their section through StarChapter and encourages everyone to connect with their section members using this tool. She also reminded chairs to check StarChapter each month for new members expressing interest in becoming involved and to send out welcome emails and to provide news as a way to engage members. Jen reminded members to send her people news.

**PEG: Peter Ciparelli:** Glenn welcomed Peter back. Peter expressed his pleasure at being back. Glenn announced that there are some approved applications but that they haven't yet been paid out.

**Publicity & Communications: Leah Farrell & Francie Berger:** Leah stated that their event went well and they made about \$200. They are working on a marketing campaign and plan to be ready for the conference. The committee will present it for approval at the March meeting. They are also making improvements to the publicity awards.

**Procedures: Danielle Valenzano:** absent Kate announced that Danielle is absent because she is graduating with her MLIS!

**Public Library: Maria Zervos:** absent

**Reference & Adult Services: Matt Earls:** Matt shared that he has a project in mind and would like to find a way for smaller libraries to expand their nonfiction options. He will reach out through StarChapter.

**Resource Sharing: Steve Cauffman:** None

**SCSU: Arlene Bielefield:** Arlene learned that the site visit team will be on campus March 20, 2019. The chair of site visit team is Rae-Anne Montague, professor at Chicago State University. Arlene shared that she received 2 spam calls from someone identifying themselves onscreen as "Ferguson Library".

**Technical Services: Jackie Toce & Dana Hanford:** None

**Technology: Genevieve Francis:** Absent Glenn shared that they will be doing a tech crawl on Wednesday, December 12<sup>th</sup> at Wallingford Public Library.

**Young Adult: Brittany Pearson & Alyssa Skorski:** Brittany shared that the meeting in November raised \$1,100 and had 45 attendees. They are preparing for conference.

**Region 1: Matt Yanarella:** absent

**Region 2: Susan C. Ray:** Susan reported that many libraries are doing holiday themed programs. Bristol Public Library is hosting Tick Tock day on December 29<sup>th</sup>.

**Region 3: Leslie McDonough:** Leslie reported that Mansfield Public Library went fine free, people are happy, and donations are coming in. They also opened a mini-branch in the senior center since Mansfield is rural with no public transportation to the library but is available to the senior center. Kate replied that within CLC an assessment was done to determine effect fines have on returns and that the data shows items are returned earlier when there are no fines. Southington offers food for fines and people have donated bins and bins of items. Colleen shared that her library holds a toys for fines program. Leslie stated that this is the 5<sup>th</sup> library she has taken fine free and that donations have doubled what was brought in by fines and items are returned. Amanda will introduce this idea to her board in Old Lyme and shared that she helped the Douglas Library in Hebron go fine free.

**Region 4: Geri Diorio:** Geri reported that Danbury has a pod for meetings and that photos are available on IG. The pod is like a “diner booth” which sits in the library and has power. The pod can be used by a maximum of 4 people for 2 hours at a time. A pipe burst over Thanksgiving weekend at the Fairfield Library and they have no idea when they will reopen. They are working with JP Maguire and AMC environmental and luckily didn’t lose much materials. Unfortunately, the leak went from the 3<sup>rd</sup> floor down to the basement, and due to containment and cleanup equipment, the public can’t walk around the building freely. In lieu, the hours at the branch have been increased.

**Region 5: Chris Hemingway:** Chris reported that there are Christmas programs at many libraries. Hagan Library had construction on their sidewalks and parking lot. Killingworth Library has bricks available for purchase and Beth Crowley is the new director at the Cheshire Public Library.

**Region 6: Gale Bradbury:** Gale reported that the Gales Ferry librarian has retired, and a replacement has been hired.

5. **Adjournment:** A motion was made by Carl Antonucci and seconded by Shelley Holley to adjourn at 10:57am and was unanimously approved. Motion passed.

Present: Kate Byroade, Lisa Karim, Glenn Grube, Kristina Edwards, Cathy Potter, Erin Shea, Susan Ray, Leslie McDonough, Geri Diorio, Christopher Hemingway, Gale Bradbury, Kari Hamad, Jenn Nolte, Janet Valencis, Matt Earls, Steve Cauffman, Jackie Toce, Brittany Pearson, Dawn LaValle, Richard Conroy, Laura Horn, Amanda Brouwer, Jennifer Rummel, Shelley Holley, Sam Lee, Mary Etter, Carl Antonucci, Peter Ciparelli, Leah Farrell, Francie Berger, Denise Stankovics, Gerald Seagrave, Alena Principato, Colleen Bailie, Ken Wiggin, Arlene Bielefield, Brian Coughlin