

**Connecticut Library Association Board Meeting
February 1st, 2018
Middletown Library Service Center, Middletown
9:30am Coffee/10:00am Business Meeting**

MINUTES

1. **Call to Order:** President Glenn Grube called the meeting to order at 10:04am.
2. **Approval of Minutes**
 - a. January 11th, 2018 meeting minutes: A **motion** to approve the minutes of January 11, 2018 was made by Kate Byroade and **seconded** by Gerald Seagrave with the following corrections:
Item 2.b. December 2017 meeting minutes were discussed and edits were made but not approved
Item 3. Old Business: Only Regions 2,3 &6 are open

Minutes were approved by a majority. Christine Angeli, Gale Bradbury, Susan Ray, Alessandra Petrino, Jennifer Keohane, Chris Hemingway, Maria Bernier, Gail Hurley and Carl Antonucci abstain. **Motion passed.**
 - b. December 7th, 2017 meeting minutes: A **motion** to approve the minutes of December 7th, 2017 was made by Kate Byroade and **seconded** by Christy Billings and **approved by majority.** Maria Bernier and Jennifer Keohane abstain. **Motion passed.**
3. **Old Business**
 - a. **President's Report-Glenn Grube:** Glenn reported that the company, Library Systems and Services contacted Director Beth Crowley's town manager and got report from them. Beth was put in touch with Tom Newman and ALA. Glenn reminded the Board to inform CLA if any library is contacted by the company.
 - b. **Treasurer's Report-Scott Brill:** Scott reported that the organization is still running a negative balance but is hoping that the Annual Conference will turn things around. The finance committee met in January to discuss the issue and the budget committee will be meeting soon to discuss next year's budget. Glenn is open to new ideas regarding the budget.
4. **New Business:**
 - a. **Kate Branstetter-Library Hop Blog and Passport to Libraries:** Kate explained that she started her library hop in 2016 when she learned about the passport program. At the time, she partnered with WNPR and did scavenger hunts and other promotions before funding was cut. In her posts for 2018's Library Passport program, she plans to include photo essays, museum pass information, and events calendars to showcase libraries. She invited library representatives to discuss their upcoming programs and is looking for unique programs to highlight. The Library Hop is intended to be an invitation to State residents to get involved and find out more library happenings and offerings before heading out. The blog can be found at www.libraryhop.com and is live as of February 1st. Kate shared a list of upcoming feature articles ideas and is willing to talk with interested libraries. She has partnered with the Brainerd Memorial Library and feels the project isn't about the money, it's her passion project.
 - b. **Proposed Change to Editorial Committee:** Jen Datum talked about being more purposeful about social media content and more marketing of CLA. She reviewed the history of the committee, and the need for a bylaws change to incorporate the

proposed changes, which would have to be sent out to the general membership for a vote. Jennifer Keohane suggested that the Publicity Committee become a subcommittee of the new committee being formed. This committee would align itself with other committees to expand the reach and make more efficient use of time. Jennifer K. proposed that dual publicity messages could be created, one for the public and one for library staff, for topics the committee is generating publicity. Glenn stated that a change to the bylaws for the Publicity Committee would be necessary. Chris Angeli reported that an email vote could take place with a window of 30 days for members to reply or the changes could be voted on at the Annual Conference. Jennifer K. will talk with Leah Farrell about the proposal. Karen Jensen suggested that a nomination for bylaws changes should be done through the established process. Jen D. copied the same text from the previous description of the Editorial Committee. Scott Brill asked if there would be any conflict with having paid employees and working on a committee. Glenn asked members to submit their feedback on the proposed changes to the Editorial Committee to himself, Jennifer K. or Leah.

- c. **Update from the Nominations Committee:** Karen Jensen is seeking nominations for the following positions: VP/President Elect, Treasurer, Representatives for Regions 2, 3 and 6 and ALA Representative. She has received the names of some people that have volunteered to run for some of the positions already. Nominations close next Friday, February 9th. An email reminder will be sent out prior to the close.
- d. **ALA Representative:** Carl Antonnuci expressed interest in running again, however there is a 2-term limit, and asked the board to consider a bylaws change. Increasing the term limit would match the parameters for the NELA representative which has a 3-term limit. Kate Byroade reported that previously, the ALA term was for 4 years but was reduced to allow for new representatives. The timeline for changes this year won't be ready in time for annual elections because of the time needed for proposing and voting on the measure. Carl informed the Board that attendance at the ALA Conference not paid in total by CLA. Chris Angeli suggested that this should be included in the position description. Carl expressed that the longer someone is in the position, the more effective you can be in ALA. Kate asked what the other responsibilities are and Carl shared that he arranges for the ALA President to speak at CLA, he meets with NE State counselors, and also gets to know the local representatives. Scott Brill stated that the proposed change would make it a 9-year term one person ran unopposed. Glenn entertained a motion to suggest bylaws change but none were made.

5. Committee/Section/Roundtable/Regional Representatives Reports:

ACLB: Denise Stankovics: Denise reported that the group is working on their website at www.aclb.org. The group has also been invited to do presentations on 'Board Basics' at several libraries. ACLB will be providing the funding for the EXCITE program refreshments. A membership letter is being sent out shortly and the latest newsletter highlighting emergency procedures is in progress. The conference will be held on November 2, 2018 at the University of Hartford.

ADA: Maria Bernier: None

ACLPD: Ramona Burkey: Ramona reported that the committee hasn't met since last month's Board meeting. A resource sharing survey was sent out. Dawn LaValle reported that a resource sharing meeting was held yesterday. The facilitated meeting used the survey responses and an overview of the responses showed that they were very positive, with rich ideas, which will

help to build a framework to move forward to develop a resource sharing philosophy. A libguide for the committee is now available on the State website.

ALA: Carl Antonucci: Carl shared that he is excited about having the President of ALA at the Annual Conference and he will be attending ALA Mid-Winter in Denver.

Archivist: Gerald Seagrave: none

Awards: Region Reps: Chris Hemingway reported that several nominations have been received and that the committee members have their packets. Mr. Trophy was contacted to create plaques.

BCALA: Vivian Bordeaux: Robert Kinney attended the January 15th Martin Luther King Day at the Peabody Museum which had a great turnout. The next committee meeting is scheduled for February 15th which will be a planning meeting for a meet and greet for state. Robert is looking for more people to be involved in the chapter.

Career Development: Richard Conroy: absent

CLA Lobbyist: Gallo & Robinson: Mary Etter reported that Joe Grabarz had a conflict with another important meeting, the lobbyist meeting their firm is hosting, so he will not be attending today.

CLC: Jennifer Keohane: Jennifer announced that the deadline for membership renewals ended yesterday. CLC has a lot of projects they're working on such as their work with the business development consultant on short term/long term initiatives to create long term sustainability which will be rolled out soon in the late spring/early summer. They are planning a virtual vendor showcase. The roundtables are going well and several new ones have been created. Saturday, February 3rd is Take Your Child to The Library Day. Jennifer is hoping to do a SPARK talk at ALA. CLC is collaborating with Connecticut Broadcasting Network and requests pictures be sent to the link on the CLC TYCTTLD page and prizes will be awarded to select libraries who signed up and submitted the post event survey.

Commission on Ed Tech: Colleen Bailie: none

CSL: Ken Wiggin: Ken reported that departments and agencies are giving the new fiscal analyst tours and they will be at the Library for the Blind today. This is in an effort to get better representation at the legislature. Ken has no idea what the 2018-2019 budget will look like but he did not submit options for reductions. He is currently dealing with statewide database funding issues and will have to cut Heritage Quest for 3 months, and will look at options. In approaching next year, the Resources Task Force will be questioning why they do what they do and exploring cost sharing and other options. ALA Council is looking at the structure of their own organization. Dawn facilitated the first EXCITE program with five libraries in attendance. The next session will be in March and she thanked ACLB for the refreshments. Dawn and Maria will be working on grants, and if an library is interested in finding out what the differences are or the opportunities for money to install fiber, Maria can come to explain the details.

Children's: Danielle Valenzano & Kari Hamad: Danielle expressed that she is excited for the Annual Conference. She announced that there have been no Faith Hekton Award nominations so

the committee will extend the deadline. Danielle explained that there are two parts to the award, one for a person and one for a program.

College & University: Julie Styles: none

CLASS: Lorrie Goings & Alberto Cifuentes, Jr.: Glenn introduced a new Vice-Chair Carolann Slayton, from the Wallingford Public Library who announced that the conference steering committee met on January 16. Samantha Partney, of the East Hartford Public Library will also be joining as a Vice-Chair. Alberto, via email, is pleased that the committee's mindfulness and meditation program was accepted to CLA. The committee will be exploring a new venue for the 2018 conference.

Conference 2018: Kirk Morrison & Alessandra Petrino: Kirk reported that conference plans are moving along, that a lot of great program proposals came in, and that registration should be posted to the CLA website either today or tomorrow. Program proposal confirmation and regret emails have been sent out. The original keynote speaker has been cancelled and the committee is waiting on confirmations from a new speaker. Vendor registration still ongoing, and early bird registration for attendees ends March 15. After-hours programs are lined up: Monday evening will include a happy hour and tech petting zoo along with entertainment from Sea Tea Improv and Tuesday evening will include a visit to Danbury Library's hackerspace and sound studio. Conference schedules will be sent out once confirmations are received and the committee is looking to get it out next week. Scott noted that the fees for the original keynote speaker were prepaid and Glenn stated that they are working to get reimbursed for the funds.

Customer Service: Lisa Karim & Ellen Janpol: Ellen is looking forward to the conference and that several of their programs were accepted.

Editorial: Marjorie Ruschau: Jen D. announced that the February newsletter will be coming out soon and asked members to send photos and information on their TYCTTLD events. Marge is looking for people news and exceptional programs around the state.

FOCL: Frank Ridley: Frank announced that award packets will be mailed out soon and that the committee is looking for nominees. Meriden Library is undergoing a building/renovation project. The building was constructed in 1970's and has not had any major upgrades and their Friends group is the major fundraiser for the project. A fundraising dinner for the library, themed 'I Love My Library', will be held on February 11 at Hunters Golf Course in Meriden.

Intellectual Freedom: Sam Lee: Sam stated that the next meeting will be held on Monday, February 12, online through Zoom.

Legislative: Carl Antonucci & Mary Etter: Carl stated that a meeting will be held today after the board meeting.

Membership: Thomas Piezzo: Tom shared that a committee meeting will take place on Monday, February 6 to discuss ideas that came out of the CLA executive board meeting. A draft membership pamphlet will be reviewed and the committee will have a presence at CLA. Although membership has increased slightly over last month, they are always looking for members.

NELA: Christy Billings: Christy announced that the 2018 NELA Conference will be held on October 21-23 in Warwick, RI. The Cultural and Diversity Training workshop will be held in NYC on March 9th, which will also be offered online. Members can enter the code "TeamNE" for a 10% discount during registration for either event.

PEG: Peter Ciparelli: none

Publicity: Julie Ann Menders: Glenn introduced Leah Farrell who expressed her willingness to merge the discussed earlier. She thanked everyone for submitting nominations for CLA publicity awards and announced that voting will take place soon and winners will be notified.

Procedures: Christine Angeli: none

Public Library: Lorna Rhyins: Lorna announced that February 16th is the last day to register to participate in the Passport to Libraries program. The brochure, flyer and press release are ready and will be sent out soon. Kate Branstetter will be calling libraries interested in being interviewed. Jennifer K. stated that libraries do not have to be CLA members to participate in the program. Information about checking out/returning books wherever has been removed from the promotional materials. The Spring Meet-Up is scheduled for the morning of March 16 in Glastonbury and will include a discussion about the relationship between the friends/board/staff. Attendees are welcome to go out for lunch afterwards for networking.

Reference & Adult Services: Sara White: none

Resource Sharing: Karen Carey: Karen expressed excitement about the CLA Conference.

SCSU: Arlene Bielefield: Arlene informed the Board that a revised candidacy 300-page application is being sent in next Friday, February 10th and includes five standards. The college should hear back from ALA sometime in the next 3 months.

Technical Services: Gail Hurley: Gail is excited about the programs at the annual conference.

Technology: Gen Francis: Gen shared that there will be a tech crawl to visit libraries and the committee is planning to visit Wallingford and Hartford.

Young Adult: Jennifer Rummel: Jennifer is working with Linda Williams on a diversity day workshop scheduled for Wednesday, March 14 in Wallingford.

Region 1: Matt Yanarella: absent

Region 2: Susan C. Ray: Susan reported that Granby invites everyone to their 'Amanda Bakes' program, Avon is host to the Amazing Castle™ in their children's room. Everyone is gearing up for TYCTLD and tax season is upon us.

Region 3: Vacant

Region 4: Geri Diorio: Geri announced that Ferguson Library will be hosting a VR exploration of the human body on February 3rd, a lot of libraries are offering tax assistance programs, the Brookfield Library has an upcoming referendum, and the Wilton Library will be having a 'Human Library' event on Saturday March 24.

Region 5: Chris Hemmingway: Chris reported that many libraries are hosting tax preparation programs, the main branch of the New Haven Public Library is undergoing repairs until April, both the Branford and Cromwell libraries received funding for renovations and the North Branford library has a new director.

Region 6: Gale Bradbury: Gale reported that the mayor of Groton agreed to a compromise of reduced service hours instead of the closure of the Bill Memorial Library. Jen D. informed the Board that the Mystic Aquarium is holding a librarian day on Saturday, February 10th and is offering free admission to preregistered library staff and their guest.

6. Adjournment

A **motion** was made by Carl Antonucci and **seconded** by Gale Bradbury to adjourn at 11:16am and was ***unanimously approved. Motion passed.***

Attendance: Jennifer Rummel, Geri Diorio, Tom Piezzo, Kate Branstetter, Chris Hemmingway, Dawn LaValle, Gerald Seagrave, Ellen G. Janpol, Carl Antonucci, Danielle Valenzano, Chris Angeli, Susan Ray, Gale Bradbury, Lorna Rhyins, Alessandra Petrino, Jennifer Keohane, Leah Farrell, Jennifer Datum, Glenn Grube, Kirk Morrison, Kate Byroade, Robert Kinney, Karen Jensen, Karen Carey, Ken Wiggin, Arlene Bielefield, Frank W. Ridley, Samantha Lee, Gail Hurley, Ramona Burkey, Denise Stankovics, Carolann Slayton, Christy Billings, Marge Ruschau, Trish Palmer, Genevieve Francis, Mary Etter and Catherine Potter